



## www.kids-ot.com.au – Group Attendance Policy

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2024 groups:

maryandrobyn@gmail.com

# What Works With Kids OT Groups

### Venue and time

Thank you for your interest in enrolling your child in a group program through What Works With Kids Occupational Therapy. You will have received the relevant venue and time information specific to your group. Please note that we do not run groups on Pupil Free Days and Public Holidays.

### Group context

We are very excited to make a group program available to your child. Participating in group sessions is a wonderful way to enable children to model to and from their peers, to celebrate their strengths as well as acknowledge other's skills. Groups offer a social environment to support communication and problem solving.

Group sizes are capped to provide the maximum ratio of adult to child.

Mary and Robyn are both experienced Occupational Therapists, however groups are not intended to replace or mimic one to one assessments or treatment sessions conducted by Occupational Therapists. Individual feedback following the group will not be routinely provided. However we will endeavour to build in time to answer queries and talk to you about your child's experience as much as we can. Should you feel that your child requires a more individual approach, please talk to us about this.

### Payments

***For non-NDIS participants: All groups will be invoiced following each session***

You may consider it more efficient to set up a weekly auto payment for the term's sessions.

***Payment is by direct deposit to the account noted on the invoice.***

There are no discounts for siblings.

Each new client for group programs will incur a one off initial fee of \$30.

Government funding through ***NDIS may be applied depending upon your plan.***

Please speak with your plan manager about this if relevant.

Sense Rugby (Sense Team Sports) and other groups are considered under a ***"Program of Support"***, generally under the section of ***Capacity Building***



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What Works with Kids OT is not registered under NDIS. To use NDIS funds you must be self-managed or plan managed.

You are ultimately responsible for the account regardless of availability of NDIS funds.

You may be eligible for rebates through private health funds.

Medicare rebates are not available for group sessions for Occupational Therapy.

### Cancellations

*If your child cannot make a session, please notify us as soon as possible via phone / text.*  
This enables us to plan the group to best suit the cohort of students.

Under NDIS Program of Support, when you enroll for the term or block of group sessions, all sessions will be billed whether they are attended or not and regardless of notice of cancellation.

If you would like to withdraw your child from a group program in which they are enrolled, please provide 2 weeks' notice.

Repeated missed sessions without notice may result in the forfeiting of the available place within the group, as groups may have wait lists.

### Group attendance

*Groups are to be attended by the enrolled child only.*

Thursday afternoon groups (4 to 5 sessions) are small in group number and clients may be selected to enable cohesion and optimum outcomes for clients. It is expected that commitment of attendance is for the whole block of sessions.

Sense Rugby (Sense Team Sports) sessions are also expected to be a term long commitment.

Should "What Works With Kids OT" be required to cancel a group session due to unforeseen circumstances (including illness or extreme weather events), we will communicate with you as soon as possible and no account will be issued for the session.

Weekend and holiday groups for Sense Rugby and Generation Pound may be attended for one or all of the available sessions. Once you have registered for these groups the same cancellation policy applies.



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Thursday afternoon Groups are not open to siblings or parents. \*

\* The Sense Rugby Group does require parental presence/assistance due to its nature and location

\* Generation Pound Groups also encourage parent participation and are open to siblings at a discounted rate

### Additional requirements

Prior to sessions we require provision of completed paperwork including Parent Questionnaire and Indemnity form (If provided to you).

*Please ensure your child has:*

Water bottle (no sugary drinks please)

Comfortable clothes which allow movement – preferably no skirts or dresses

Hats / sunscreen applied for Sense Rugby and appropriate footwear

Ensure they have eaten prior to the group (not during) and have visited the toilet

### Thankyou

Thank you for taking the time to read this attendance policy.

When registration of interest in a group is confirmed, your child becomes enrolled in that group with the understanding that you agree to this Group Attendance Policy including payment considerations and cancellations procedures.

### Further information

We are happy to chat and answer any questions you may have

Please contact either Mary Rydstrom (0408 014 667)

Or Robyn Sims (0411 637 046)

You can also contact us through the website:

[www.kids-ot.com.au](http://www.kids-ot.com.au)

Or directly by email

[maryandrobyn@gmail.com](mailto:maryandrobyn@gmail.com)



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## Appendix: Cost break down under NDIS Group policy

Under the Program of Support as specified by NDIS guidelines group costs are allocated as follows:

Face to face time (hourly) x number of therapists x 193.99

plus

Additional organisational time x number of therapists x 193.99

Divided by

Number of participants (max 10 for Sense Rugby / 5 for others)

### Sense Rugby:

	Time x OT	Total cost \$	NDIS Code
Group time – face to face	1 hr x 2 OT	387.98	15_005_0118_1_3 (under 7 yrs) 15_617_0128_1_3 (over 7 yrs)
Additional time	1 hr x 2 OT	387.98	15_054_0128_1_3
Total time cost		775.96	
Group participants	Max 10	77.60 session rate	
What Works With Kids OT rate		65.00 per child per session	

### Thursday afternoon groups

	Time x OT	Total cost \$	NDIS Code
Group time – face to face	1 hr x 2 OT	387.98	15_005_0118_1_3 (under 7 yrs) 15_617_0128_1_3 (over 7 yrs)
Additional time	1 hr x 1 OT	193.99	15_054_0128_1_3
Total time cost		581.97	
Group participants	Max 5	116.40 session rate	
What Works With Kids OT rate		110.00 per child per session	

### Please note:

- Additional times allocated to groups may vary
- Under NDIS guidelines, prices can be subject to a sliding scale dependent upon the number of participants, however we aim to keep the prices consistent for each session.